



BREMERTON NATIONAL AIRPORT HANGAR WAITING LIST POLICY

1. A revised hangar waiting list shall be established for the Bremerton National Airport as follows:
 - a. All applicants shall submit an application for a hangar accompanied by a **non-refundable** deposit in an amount established by the Port. This deposit shall be applied to the first month's rental fee when space is assigned.
 - b. Persons with hangar agreements who desire a different size and/or location of a hangar, shall submit an application for hangar space accompanied by a non-refundable deposit in an amount established by the Port. This deposit shall be applied to the first month's rental fee when the new space is assigned.
 - c. All applicants, both existing and future, will be assessed an annual fee in an amount established by the Port to remain on the list.
 - d. Contact for notification of the availability of a hangar will be by **telephone** or e-mail unless the applicant requests another method of contact.
 - e. Applicants are responsible for keeping information on their application current.
 - f. Applicants who reject hangar assignment when contacted, those who cannot be contacted because of invalid telephone numbers, and those who fail to respond within 2 working days will be by-passed and the next person on the list will be contacted. The by-passed applicant will be moved to the bottom of the list.
2. The waiting list shall be available for inspection at the Port office.
 - a. The waiting list shall be divided into sections.
 - i. Section I shall include current tenants desiring runway hangar space.
 - ii. Section II shall include applicants desiring small and large hangars.
 - b. Applicants who request to change size or type of hangar will be placed at the bottom of the appropriate list at the time of the request.
3. The Port may deviate from the waiting list in emergency or special circumstances and only with the approval of the Chief Executive Officer or designee. The Port shall incur no liability for such assignment to any party.
4. A person purchasing an aircraft based at the Bremerton National Airport **does not** acquire the assigned hangar space.



5. Upon acceptance and assignment of hangar space, applicants will be required to enter into a rental agreement with the Port of Bremerton effective on the date of acceptance of hangar space. Violation of the terms and conditions of the rental agreement or of the Rules and Regulations of the Bremerton National Airport may be cause for termination of the agreement.
6. Applicants are required to provide a copy of the Washington State Aircraft Registration in accordance with RCW 47.
7. If two aircraft occupy a hangar space, both aircraft must be registered in the name of the person who executed the rental agreement. The Director of Airports/Industrial Operations must approve occupancy of more than one aircraft in a hangar prior to occupancy of the second aircraft.
8. The Port shall from time to time offer to the wait list applicants short term alternatives in hangar rental terms, based on the hangar vacancy at that time. Such alternatives shall be presented in the form of an Addendum to the Monthly Hangar Rental Agreement listing the additional conditions established. Such short term alternatives apply only to the wait list applicants and not the existing hangar tenants. The Port may, as it determines appropriate, modify or cancel the Addendum to the Monthly Hangar Rental Agreement at any time without advance notice to the Wait List Applicants.

Adopted: Resolution 84-1
February 14, 1984

Revised: Resolution 89-5
February 14, 1989

Revised: Resolution 93-21
August 10, 1993

Revised: Resolution 97-2
January 14, 1997

Revised: Resolution 97-45
September 23, 1997

Revised: Resolution 2010-09
January 12, 2010