

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

November 25, 2025

10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson
Cary Bozeman

Staff Members

Jim Rothlin
Arne Bakker
Aaron Schielke
James Goodman
Tim Petrick
Cole Barnes
Erica Filler
Ginger Waye
Stephanie Frame
Jim Ryan, Atty

Call to Order

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 2-0

Consent Items

- A. Minutes of the regular business meeting of November 12, 2025.
- B. Payment of checks #903082 through #903083 and #903084 through #903089 and #87207 through #87213 and #E02980 through #E02987 and #903090 through #903103 and #E02988 and #87214 through #87223 and #E02989 through #E02999 and #903104 through #903107 and #903108 through #903109 from the General Fund for \$167,490.41.
- C. Excuse Commissioner Axel Strakeljahn's absence due to personal travel.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 2-0

Information Items

1. AI in the Workplace – Kris Hagel, CIO, Peninsula School District

Mr. Hagel presented on what is going on with AI and what to keep an eye on. He provided a high-level overview of how AI can constantly improve every field if you know how to use it and detailed its capabilities for image generation, deep research, video generation, and AI Agents.

The pros and cons of using AI were discussed along with the idea that job loss needs to be taken seriously and the realization that the pace of change in AI is going to be exponential.

He explained the impacts of AI on the education system, students, and teachers; and the need to redesign how teaching is structured.

CEO Rothlin asked where, as a public agency, do we start? Mr. Hagel responded that you need to make sure to familiarize yourself with AI by trying little things first and to make sure you keep the human element in it. Also discussed was the concern with public records as it remains unclear as to what is and is not a disclosable record.

Mr. Hagel responded to questions and comments throughout the presentation and led thorough discussion on individual topics.

2. Port Orchard Marina Breakwater Design Update – Jon Keiser, PND Engineers, Inc.

Mr. Keiser shared that the project is nearing the bidding phase, anticipated for early 2026. A few permitting steps remain, and the team is currently working through Version 7 of the NEPA process, which is tied to the grant requirements.

He explained the two-year construction timeline and highlighted that updates to the design were required driven by recent code changes. Mr. Keiser also walked through the permitting process, explaining the causes of delays and how shifting requirements continue to push timelines further out.

Throughout the presentation, Mr. Keiser addressed questions and comments from the Board.

Public Comment - None

Action Items

1. Final Budget for Calendar Year 2026

Presented by Aaron Schielke, Chief Financial Officer

1.1 Budget Presentation

CFO Schielke provided a PowerPoint outlining the Port's 2026 budget goals, process, and timeline; explaining the only change from the preliminary budget is a community activities increase of \$1,000 offset by capital reserves decrease of \$1,000. He reviewed the budget summary and capital projects.

1.2 Public Hearing

President Anderson opened the public hearing at 11:20 a.m. No public comments were received, and the public hearing was closed at 11:21 a.m.

1.3 Action Items

- a. Resolution 2025-07 providing for a regular property tax levy and all allowable levies for calendar year 2026.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution 2025-07 providing for no tax increase in the general tax levy.

MOTION CARRIES, 2-0

- b. Resolution 2025-08 providing a limit factor for the regular levy for the 2026 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution 2025-08 providing a limit factor for the regular levy for the 2026 calendar year to determine future years' levies and to enable the Port to bank excess levy capacity.

MOTION CARRIES, 2-0

- c. Resolution 2025-09 adopting the final budget for calendar year 2026.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution 2025-09 approving and adopting the Final 2026 Budget.

MOTION CARRIES, 2-0

- d. Resolution 2025-10 filing the final budget and submitting request for tax levies for calendar year 2026 with the Clerk of the Board of County Commissioners.

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Resolution 2025-10 filing the final 2026 budget documents and submitting request for tax levies in the amounts indicated with the Clerk of the Board of County Commissioners.

MOTION CARRIES, 2-0

2. Amendment 5 to Consultant Agreement with PND Engineers, Inc., for the Port Orchard Marina Breakwater Replacement Design
Presented by Arne Bakker, Chief Operations Officer

Following presentation and after questions and comments were addressed:

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve Amendment 5 to the Consultant Agreement with PND Engineers, Inc., for the Port Orchard Marina Breakwater Design in the amount of \$336,136.05 and authorize the CEO to execute the Amendment.

MOTION CARRIES, 3-0

3. Bid Award to Fox Fire Prevention for the Fire Suppression System Project at 8390 Barney White Rd

James Goodman, Director of Facilities & Property Development

Following presentation and after questions and comments were addressed:

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve the bid award to Fox Fire Prevention for the installation of a fire suppression system at 8390 SW Barney White Rd in the amount \$294,455, plus applicable taxes, in accordance with approved contracting guidelines.

MOTION CARRIES, 3-0

4. Acceptance of Washington State Department of Transportation (WSDOT) Grant GCC 1318 for Airport Feasibility Study

Presented by Cole Barnes, Airport Manager

Following presentation and after questions and comments were addressed:

It was moved by BOZEMAN, seconded by ANDERSON to:

Accept Washington State Department of Transportation Grant Agreement GCC 1318 for the Airport Feasibility Study and authorize the Port CEO to execute the Agreement.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer, reported on the following

- Welcomed new Port Maintenance I employee at the Airport, Nick Schiffner.
- Removal and cleanup of Dominion which is now complete. An update will be provided at the next meeting.
- Holiday on the Bay event being held in Port Orchard, December 5-7.

- Washington Public Ports Association (WPPA) Annual Meeting which was recently held in Tacoma.
- The second Commission meeting in December falls on December 23. With it being so close to Christmas, it is requested the meeting be cancelled. The Board concurred.

Commission Reports / New Business

Commissioner Bozeman

- Will be meeting with Josh Brown, Puget Sound Regional Council (PSRC) Executive Director next week.
- Happy Thanksgiving to all. Make it a good one – it's been a rough year in our country.

Commissioner Anderson

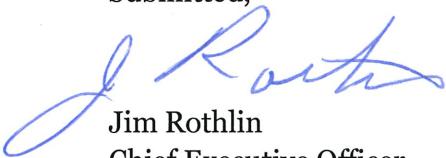
- Provided a detailed report on the WPPA annual meeting sessions he attended.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:58 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
December 4, 2025

Approved,



Axel Strakeljahn
Commission Secretary
December 9, 2025