

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

November 12, 2025
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

<u>Commissioners</u>	<u>Staff Members</u>
Gary Anderson	Jim Rothlin
Cary Bozeman	Arne Bakker
Axel Strakeljahn	Aaron Schielke
	Tim Petrick
	Kathy Garcia
	Cole Barnes
	Erica Filler
	Ginger Waye
	Stephanie Frame
	Jim Ryan, Atty

Call to Order

President Anderson called the meeting to order at 10:00 AM and led the Pledge of Allegiance.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of October 28, 2025.
- B. Payment of checks #903062 through #903065 and #87185 through #87197 and #E02965 through #E02977 and #903066 through #903069 and #903070 through #903073 and #903074 through #903075 and #903076 through #903077 and #87198 through #87206 and #E02978 through #E02979 and #903078 through #903081 from the General Fund for \$324,226.56.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Tug Dominion Update – Washington State Department of Ecology (DOE) Liaison and United States Coast Guard (USCG)

Max Peterson, Liaison Officer for the Dominion Response, provided full history and structure of the response explaining it is now entering the deconstruction phase noting it will no longer be towed but will be destroyed in place. He detailed the Unified Command stating that the response would not have been possible without the level of thoroughness and completion by the USCG who have thus-far committed over \$7M to this response.

He described the demo process and the procedure for handing over the site to the Toxics Cleanup Program (TCP) and for Natural Resource Damage Assessment (NRDA) analysis after full demobilization. Containment, cleanup steps, and local impacts during demo were detailed.

Commissioners expressed their appreciation to the entire Unified Command for their leadership throughout this difficult situation.

Comments were made related to this response and derelict vessels in general by USCG CAPT Mark McDonnell, Federal On-Scene Coordinator, and LCDR Sean Di George, Incident Commander.

Kathy Garcia, Marina Operations Manager, introduced Chris Svencer, Resolve Marine, who briefed on breakwater wires damage incurred as a result of the sinking.

Questions and comments from the Board were addressed throughout the presentation.

2. Bremerton Aviation Center for Education (BACE) Update – Mike Friend, Experimental Aircraft Association (EAA)

Mike Friend, BACE Co-Founder, detailed BACE big events over the past year:

- Rollout of eXenos, an electric-powered Xenos motor-glider.
- Start on construction of a second project aircraft.
- Several youth starting flight training.
- Military vet member receiving his FAA mechanic license and starting his own business.
- New set of kids going through Build & Fly program for remote-control airplanes prior to graduating to the full-size airplane build program.
- Solar installation at BACE complete and producing power. Greg Williams, EAA, explained where the solar panels came from and provided education on panels and electronics.

Mr. Friend outlined upcoming goals:

- Continue second airplane build.
- Planning for a third build.
- Completion of eXenos flight testing.

- Commissioning of ramp recharging capabilities.

Questions and comments from the Board were addressed throughout the presentation.

Work Study Session

1. 2026 Preliminary Budget – Aaron Schielke, Chief Financial Officer

CFO Schielke provided a PowerPoint presentation reviewing:

- The importance of tying in the Port's mission and vision statements when creating the budget.
- The 2026 budget goals
- No changes to the Operating Budget since the first budget study session.
- Each operating segment's P&L over the previous year (airport/industrial/marina facilities).
- Summary of operating and non-operating revenues and expenses.

CEO Rothlin reviewed the Community Activities list and, after discussion, the Board accepted the list as presented.

CFO Schielke continued his presentation reviewing:

- The Capital Budget with a change from the previous study session of adding additional funds for the north and east breakwater projects at Port Orchard Marina noting that the project's engineer will be attending the next meeting to provide more detail.
- Summary of capital and reserves.
- Levy analysis with and without the 1% allowable levy increase.

There was discussion among the board and staff throughout the presentation.

Public Comment

Doug Haughton, Bremerton Pilots Association

- Provided detail on the upcoming Bremerton Airport Christmas party which is a fundraiser for the youth scholarship program and invited Commissioners and staff to attend.
- Expressed appreciation for the Port including the scholarship program as a line item in the 2026 budget.

Philip Menees, past Port of Kingston Commissioner

- Spoke to his concerns about the process chosen for the removal of the Tug Dominion and suggested the Port think about doing something different.
- Proposed the Port consider using a fuel barge instead of additional fuel pumps.
- Suggested the Port be proactive in potentially using Yacht Fish to remove derelict boats and park them on land to store/auction/destroy, etc.

Action Items - None

Staff Reports

Jim Rothlin, Chief Executive Officer, detailed the following:

- Employee Milestones in November
 - Gabby Garland, Marina Administrative Specialist, celebrating her 5th and final anniversary with the Port as she is leaving due to her husband's military relocation.
 - Peyton Volpe-Ludwig, Marina Customer Service Specialist, observing her 3rd anniversary.
 - James Goodman, Director of Facilities & Property Development, also reaching 3 years with the Port.
 - David Beckley, Port Maintenance I at the airport, departing to serve in the U.S. Navy.
 - Rachel Robbins, new Marina Customer Service Specialist, replacing Ms. Garland.
 - Tim Petrick, new Director of Marinas, moved from Crescent City, California with a strong waterfront and leadership background. Mr. Petrick provided a brief personal and professional history.
- Donation drive that has begun for Retsil Veterans Home.
- Recently attended Kitsap Economic Development Alliance (KEDA) Fall Forum which included discussion on the local 2026 FIFA World Cup Fan Zone.
- Clarification has been received on items contained in the derelict vessel letter to legislators that is being spearheaded by the City of Poulsbo and was discussed at the last meeting. The Board agreed to sign the letter given the clarifications received.

Commission Reports / New Business

Commissioner Bozeman

- Attended KEDA Fall Forum noting that no one really understands what exactly will happen.
- Reported on Puget Sound Regional Council (PSRC) transportation planning meeting at Marvin Williams Recreation Center.
- Stated food banks are going to be very important to this community this year and suggested the Port donate to that cause if possible.

Commissioner Strakeljahn

- Reported on PSRC Executive Board meeting.
- Questioned whether the towing signs in the Port Orchard Marina parking lot now meet requirements. It was reported they do.
- Noted the Governor's liaison will be attending the upcoming Kitsap Regional Coordinating Council (KRCC) legislative reception.

- Suggested looking into having a Rolls Royce-type aircraft fabrication facility locate here.

Commissioner Anderson

- Will be attending the Washington Public Ports Association (WPPA) annual conference next week.
- In response to Commissioner Anderson's request, Cole Barnes, Airport Manager, provided detail on the military night training that recently occurred at Bremerton Airport.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 12:52 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
November 20, 2025

Approved,



for
Axel Strakeljahn
Commission Secretary
November 25, 2025