

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**M I N U T E S**

July 8, 2025  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Gary Anderson  
Cary Bozeman  
Axel Strakeljahn

Staff Members

Jim Rothlin  
Arne Bakker  
Aaron Schielke  
James Weaver  
James Goodman  
Cole Barnes  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of June 24, 2025.
- B. Payment of checks #86883 through #86921 and #E02739 through #E02751 and #902887 through #902889 and #902890 through #902893 and #902894 through #902896 and #86922 through #86941 and #E02752 through #E02766 and #902897 through #902900 and #902901 through #902902 from the General Fund for \$238,486.96.

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

### 1. Wastewater Feasibility – Ned Lever, City of Bremerton

Mr. Lever presented the evaluation of the three alternatives to providing wastewater service to Puget Sound Industrial Center (PSIC) that were included in a Kennedy Jenks update to the City's Wastewater Comprehensive Plan.

- Alternative 1 – South PSIC initial flows directed to Mason County. Construct a new MBR facility in North PSIC. Pump future South PSIC flows that exceed Mason County's capacity, and North PSIC flow to MBR.
- Alternative 2 – A new MBR facility constructed in North PSIC and all south PSIC flows are pumped to this facility.
- Alternative 3 – South PSIC initial flows directed to Mason County. Direct excess South PSIC flows to a new pump station. North PSIC flow and excess South PSIC flow are pumped to Gorst and the existing wastewater treatment plant.

Alternative 3 was the prioritized alternative after all were evaluated and scored; however, there remain uncertainties which were discussed.

Mr. Lever stated the City needs clarity to move forward so is hoping to retain commitment from policy makers that they are willing to continue working with the partners. He responded to questions and comments from the Board throughout the presentation.

### 2. Airport Feasibility / Layout Plan – Kevin Nuechterlein, Mead & Hunt, Inc.

Jim Rothlin, CEO, provided an introduction of the subject matter and the Mead & Hunt team of Kevin Nuechterlein, Project Manager; Levi Anstine, Air Service Development, Managing Director, and Gemma Hooper, Air Service Development & Planning – Aviation, introduced themselves and provided their backgrounds.

Mr. Neuchterlein provided a high-level overview of the overall project that is under Phase II of the air service development feasibility study which will include an Airport Layout Plan update. An overall project schedule was discussed.

Mr. Anstine and Ms. Hooper discussed the air service component and its individual schedule detailing the initial research being done is concentrating on three studies; Destination Analysis, Second Homeowner Study; and Travel Survey. Following the culmination of the studies, the next milestone would be attending an Air Service Conference during which the Port will pitch Bremerton National Airport to the different airlines. Next steps would be generating an air service pro forma; airline headquarters meeting(s); community meeting; SCASDP grant application; and, if successful with an airline, incentives and contract negotiation.

Mead & Hunt responded to questions and comments throughout the presentation.

## Citizen Comments - None

### Action Items

1. Circuit of the Northwest (CNW) Lease Amendment 5 for their 232-acre land lease in Olympic View Industrial Park (OVIP)

*Presented by Jim Rothlin, Chief Executive Officer*

Following presentation and after Board discussion and questions were addressed:

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Fifth Lease Amendment with Circuit of the Northwest, LLC, for 232 acres in Olympic View Industrial Park (OVIP)

**MOTION CARRIES, 3-0**

### Staff Reports

*Jim Rothlin, Chief Executive Officer, detailed the following:*

- Employee Milestones
  - Arne Bakker, Chief Operations Officer, reaches his 8<sup>th</sup> anniversary on July 24.
  - Aaron Schielke, Chief Financial Officer, reached his 1<sup>st</sup> anniversary today, July 8.
  - Kevin Sauerland, Marina Port Attendant, started regular employment with the Port on July 1.
- Fireworks displays for the Bremerton Bridge Blast and Fathoms O' Fun events.
- Events at the Airport during June which included Experimental Aircraft Association (EAA) Young Eagles; Bonanza Formation Flying Clinic, and the Cascade Warbird Formation Clinic.
- Bremerton Airshow this weekend, July 12 & 13, at Bremerton National.

### Commission Reports / New Business

*Commissioner Bozeman*

- Had a conversation with a friend in the music business who is familiar with scheduling events and also with friends who are investors. The conversations were positive enough that he made the decision to give CNW another year.
- His heart goes out to those affected by the floods in Texas.

*Commissioner Strakeljahn*

- Met a gentleman who is looking to relocate a production site for his chocolate business to this area from Seattle. Maybe there would be some potential for building space at the Port.

- Suggested the Port consider lobbying WSDOT to widen the section of Highway 3 from the new HD Fowler location to Barney White Road.
- Commended Port Orchard Marina's current landscaping.
- Commented on the City of Port Orchard's new sewer lift station generator providing suggestions for James Weaver, Director of Marine Facilities, to present to the City for minimizing the negative visual impact.
- Attended Bremerton Bridge Blast stating Sunny Saunders did an amazing job this year. Mr. Weaver commented that both marinas were full during the weekends of both Bridge Blast and Fathoms O' Fun fireworks displays.
- Commended seasonal marina customer service specialist, Dawne Keiser, for her outstanding customer service.
- Mr. Weaver addressed the following questions/comments from Commissioner Strakeljahn:
  - Why the change from Bethel Towing to Liberty Towing for Port parking near Port Orchard Marina.
  - What is being done about the vandalism of parking signs QR codes.
  - Potential for marina offices to be open until 6:00 pm during weekends and events.
  - Damage to original finger piers in Bremerton and other underwater work.

**Executive Session - None**

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 12:00 p.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
July 17, 2025

Approved,



Axel Strakeljahn  
Commission Secretary  
July 22, 2025