



**PORT OF BREMERTON
INVITATION FOR PROPOSAL #04-25-40021**

Sludge Removal – LOSS Lagoon System

Proposals Due Monday, July 14, 2025, at 3:00 PM

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I. NOTICE

NOTICE IS HEREBY GIVEN that the PORT OF BREMERTON is hereby seeking proposals for the removal of sludge from the LOSS system. The total estimated cost shall not exceed \$50,000.

SCOPE AND NATURE OF WORK: The Contractor shall furnish all labor, materials, equipment, permits, transportation, and incidentals necessary to remove accumulated sludge from the Lagoon of a Large On-Site Sewage System (LOSS). The system is located at Constance Drive SW, Olympic View Industrial Park, Bremerton, WA.

PROPOSAL SUBMITTAL INFORMATION AND SITE VISIT: Submit proposals by 3:00 PM (PDT) July 14, 2025, to: Port of Bremerton, Attn: Ellen Ataie, Contract Administrator, 8850 SW State Hwy 3, Bremerton, WA 98312. E-mailed proposals are also accepted to ellena@portofbremerton.org with cc to arneb@portofbremerton.org. Request a delivery and read receipt. A public bid opening will not be held.

CONTRACT ISSUES: This work is considered purchased services under chapter RCW 39.26. The successful contractor will be required to execute a Purchase Order with the Port. Among other requirements, Port contracts are subject to the following:

A. **Prevailing Wage Provision:** The workers of all contractors and subcontractors on all Port "public works" as defined by RCW 39.04.010, shall be paid the "prevailing rate of wage" including "usual benefits" and overtime, paid in the locality as those terms are defined by Chapter 39.12 RCW. The contractor is responsible for obtaining and completing all required government forms and submitting same to the proper authorities. In accordance with RCW 39.12.030, applicable prevailing wage rates can be found online at <https://lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates/>.

B. **Insurance.** Contractor agrees to obtain at its own cost and expense, public liability insurance with combined bodily injury and property damage limits in the amount of \$1,000,000 in a form satisfactory to the Port of Bremerton, naming the Port as an additional insured. Such insurance shall not be diminished or rescinded without first giving the Port thirty (30) days written notice.

BIDDER RESPONSIBILITY CRITERIA The contract will be awarded to the party submitting the "lowest responsible proposal," subject to any products and/or vendor preferences provided by applicable Washington State laws, taking into consideration the quality of the articles proposed to be supplied, their conformity with specifications, and the purposes for which required. The Port may reject any and all proposals.

In determining "lowest responsible proposal," in addition to price and other factors outlined above, the following criteria are used in determining the lowest responsible proposal:

1. At the time of bid submittal, have a certificate of registration in compliance with chapter 18.27 RCW;
2. Have a current state unified business identifier number;
3. If applicable, have industrial insurance coverage for the bidder's employees working in Washington as required in Title 51 RCW; an employment security department number as required in Title 50 RCW; and a state excise tax registration number as required in Title 82 RCW;

4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3);
5. Have completed or be exempt from the L&I required public works training per 39.04.350 and RCW 39.06.020,
6. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.

SUPPLEMENTAL BIDDER RESPONSIBILITY CRITERIA

1. Satisfactory completion of projects of similar size or scope within the past three years.
2. Availability of contractor to complete the work within the required schedule.
3. Quality and timely performance on any previous contracts with the Port of Bremerton.

If a bidder is determined to be non-responsive, the bidder will be notified by the Port in writing (electronically) as to the deficient criteria and allowed two working days to appeal the Port's determination in writing. Failure to properly complete this form may be cause for rejection of proposal.

Additional reference information may be located at: <https://www.portofbremerton.org/bids-contracts>. Answers to questions, addenda and the resulting bid tabulation will be posted online at <https://www.portofbremerton.org/bids-contracts> and it is the bidder's responsibility to check the website for documents or changes to the solicitation prior to submitting a final bid. Questions must be received in writing via e-mail to ellena@portofbremerton.org and CC: arneb@portofbremerton.org no later than **July 7, 2025 at 10:00 AM**.

II. PROPOSAL FORM

Sludge Removal – LOSS Lagoon System

This proposal is made in accordance with the invitation for proposal authorized by the Port of Bremerton. Proposal costs must be inclusive of any miscellaneous fees, overhead, or L&I filing costs incurred. The Port will not pay for costs not itemized in the proposal. Bidder must also submit requested documents listed in Section III, 6 Proposal Contents.

BID ITEM A: Cost Per Gallon* \$____.____

*excludes sales tax

Estimated number of gallons per load: _____ gallons

Estimated number of loads: _____ loads

ADDENDA ACKNOWLEDGEMENT:

Receipt of all Addenda through No. _____ is (are) hereby acknowledged.

RESPONSIBLE BIDDER CERTIFICATION:

In accordance with RCW 9A.72.085, the undersigned bidder declares under penalty of perjury that said bidder is in compliance with the responsible bidder criteria requirement, and that within the three-year period immediately preceding the date of this bid solicitation, has not received a final and binding citation and notice of assessment issued by the department of labor and industries or through a civil judgement entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of chapter 49.46, 49.48, or 49.52 RCW.

PROFESSIONAL REFERENCES:

Company Name: _____ Company Name: _____

Contact Name: _____ Contact Name: _____

Phone: _____ Phone: _____

PROPOSER/COMPANY NAME _____

ADDRESS _____

EMAIL _____ PHONE _____

Contractor License No: _____ Contractor UBI No: _____

Contractor ESD No: _____ Small Business*: YES _____ NO _____

I certify (or declare) under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct:	
Signature:	Date:
Print Name and Title	Location or Place Executed: (City, State)

NOTE:

The contract will be awarded to the party submitting the "lowest responsible proposal," subject to any products and/or vendor preferences provided by applicable Washington State laws, taking into consideration the quality of the articles proposed to be supplied, their conformity with specifications, and the purposes for which required. The Port may reject any and all proposals.

*"Small business" means an in-state business, including a sole proprietorship, corporation, partnership, or other legal entity, that:(a) Certifies, under penalty of perjury, that it is owned and operated independently from all other businesses and has either: (i) Fifty or fewer employees; or (ii) A gross revenue of less than seven million dollars annually as reported on its federal income tax return or its return filed with the department of revenue over the previous three consecutive years; or (b) Is certified with the office of women and minority business enterprises under chapter 39.19 RCW.

III. SCOPE OF SERVICES

Sludge Removal – LOSS Sewer Lagoon

1. Project Overview

Project Title:

Sludge Removal – LOSS Sewer Lagoon

Owner:

Port of Bremerton

Location:

Constance Drive SW, Olympic View Industrial Park, Bremerton, WA (Appendix A)

2. Scope of Work

The Contractor shall furnish all labor, materials, equipment, permits, transportation, and incidentals necessary to remove accumulated sludge from the Lagoon of a Large On-Site Sewage System (LOSS).

The work shall include:

- Dewatering and removal of lagoon sludge.
- Safe transport and disposal at a permitted facility.
- Compliance with environmental and regulatory standards.
- Providing manifests and records for all loads removed.

3. Project Budget and Inclusions

- **Total Contract Price:** Not to exceed \$50,000
- **Includes:** All labor, equipment, transport, disposal fees, and **applicable Kitsap County sales tax (9.2%)**
- **Contract Price Must Cover:** Estimated sludge removal volume within this budget.

4. Estimated Volume & Load Requirements

- The Contractor shall estimate the **maximum number of gallons** of sludge that can be removed within the \$50,000 budget.
- Bidders must provide an estimated **gallons per load** and **number of loads** proposed.
- Removal shall occur over a **12-week period**.
- Contractor may remove **a maximum of 1–2 loads per week**.

Bids will be evaluated on efficiency and cost per gallon removed within the total budget.

5. Project Timeline

- **Expected Notice to Proceed (NTP):** July 18, 2025
- **Start of Removal:** Within 14 calendar days of NTP
- **Duration:** 12 weeks from NTP
- **Completion Deadline:** October 13, 2025

6. Proposal Contents

- Completed proposal form.
- Proposed gallons to be removed within budget.
- Load size and load-out schedule.
- Contractor qualifications and prior experience.
- Disposal facility information (including permit number).
- Equipment list.
- Safety and environmental compliance plan.
- A bid bond is not required.

7. Permits and Compliance

The Contractor is responsible for:

- Acquiring and complying with all local, state, and federal permits.
- Ensuring environmental protection throughout removal and transport.
- Keeping accurate records of all removed sludge, including manifests.
- Proper disposal at a permitted facility.

Appendix A

Site Location

6/27/25, 2:57 PM

Kiowa County Parcel Search Print

