

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

December 10, 2024
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin	Cole Barnes
Arne Bakker	Ginger Waye
Aaron Schielke	Stephanie Frame
James Weaver	Erica Filler
James Goodman	Anne Montgomery, Atty

Call to Order

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Executive Session

President Anderson recessed the meeting at 10:03 a.m. and reconvened into executive session at 10:05 a.m. for approximately 15 minutes for the purpose of considering the price and terms at which real estate may be leased or sold when public discussions could disadvantage the Port's negotiations [RCW 42.30.110(1)(c)]; evaluate the performance of a public employee [RCW 42.30.110(1)(g)]; and discuss with legal counsel current or potential litigation [RCW 42.30.110(1)(i)].

At 10:20 a.m., the executive session was extended to 15 minutes and at 10:35 a.m., an additional 15 minutes.

At 10:50 a.m. the regular meeting was reconvened.

Consent Items

- A. Minutes of the regular business meeting of November 26, 2024.
- B. Payment of checks #902569 and #86425 through #86468 and #E02397 through #E02410 and #902570 through #902573 and #902574 and #902575 through #902578 and #86469 through #86482 and #E02411 through #E02424 and #902580 through #902583 and #902584 through #902587 from the General Fund for \$219,041.76. VOID #86347.
- C. Seventh Amendment to Chief Executive Officer Employment Agreement.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Airport Feasibility Survey Analysis – Kevin Mulcaster, Mead & Hunt and Nicholas Mirra, Maul Foster & Alongi (MFA)

Mr. Mulcaster provided background on himself and his company. He began the presentation with an overview of the Feasibility Study which is currently in Phase I with Task 1, the community outreach and survey being completed. He provided detail on upcoming Task 2, Air Service Assessment; and Task 3, Air Cargo Assessment explaining the meanings of commercial passenger service and cargo service. He described the study's focus and what is and is not being evaluated in Phase I.

Mr. Mirra provided background on himself and MFA explaining their main focus is on the community engagement/communication portion of the study. He stated the Port is aware that there is not enough information available now to make an informed decision so reaching out to the community and receiving their input is vital so it can be included in the decision-making process. He provided detail on the online open house and survey that was completed on November 18, 2024 and included 2,733 responses. He described the survey questions and results stating there was not one definitive community answer except that there is interest in this study and people want to know more. In closing his portion of the presentation, Mr. Mirra provided the overall takeaways from the survey:

- Strong feelings both for and against new service.
- High level of community interest in learning more.
- Quality of life is the biggest area of both interest and concern.
- Economic benefits are secondary to quality-of-life issues.

Mr. Mulcaster and Mr. Mirra responded to questions and comments from the Board throughout the presentation along with input from CEO Rothlin.

Next steps were discussed with a second report to the Board scheduled for February 2025.

2. Recognition for former Port Commissioner Larry Stokes – Erica Filler, Marketing & Communications Coordinator

CEO Rothlin introduced the subject as an idea brought forth by Commissioner Strakeljahn. Ms. Filler provided three options for sites within Port Orchard Marina Park along with three sign and wording options. Following discussion, it was determined that the appropriate location would be at the entrance to the Park, the plaque will not contain a photo, and further work is needed on the text. It was also determined that before moving forward, Commissioner Strakeljahn will discuss with the Stokes family so their thoughts can be considered.

Citizen Comments - None

Action Items

1. Resolution 2024-09 Revising the Schedule to Conduct Regular Public Meetings
Presented by Jim Rothlin, Chief Executive Officer

Following presentation and discussion:

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve Resolution 2024-09 revising the schedule to conduct regular public meetings each month to reflect 10:00 a.m. as the start time for both second and fourth Tuesdays.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Employee Milestones:
 - Kristie Miller, Senior Accountant, celebrates 5 years with the Port.
 - Jim Rothlin, CEO, reflected on his past 11 years with the Port.
 - James Goodman, Director of Facilities & Property Development, received his Master of Science Degree in Management and Leadership.
- Reported on a Bremerton Marina tenant's fuel tank failure over Thanksgiving resulting in a significant diesel spill in the marina. James Weaver, Director of Marina Facilities, detailed the spill response and clean-up efforts by State and Federal agencies with assistance from Port staff.
- Reported on Port Orchard's Holiday on the Bay Festival held last weekend. After last year's Christmas tree lighting fiasco, this year went well with great teamwork from the marina, local businesses, and the city.
- Stated the next regular business meeting is scheduled for December 24 so the Board agreed to cancel that Christmas Eve meeting.

- Will be attending the Washington Public Ports Association (WPPA) annual meeting in Bellevue this week noting that he has been elected to serve a two-year term as treasurer on the WPPA executive committee.

Commission Reports / New Business

Commissioner Bozeman

- Announced his upcoming 84th birthday and 60th anniversary in public service reflecting on previous awards and commendations and some of his most proud moments such as beginning the process of changing Boys Club to Boys and Girls Club and being CEO and Commissioner for the Port of Bremerton. He stated that life is never about your circumstances; it is about your choices.

Commissioner Strakeljahn

- Reported on the recent Central Puget Sound Economic Development District (CPSEDD) Board meeting.

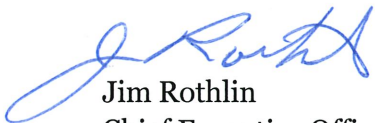
Commissioner Anderson

- Attended Holiday on the Bay stating it was great to see Port Orchard responding in the way it did under new management.

Adjournment

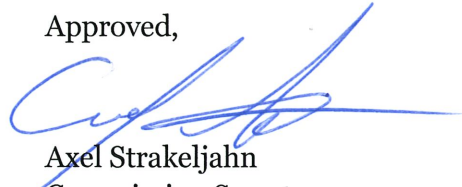
There being no further business before the Board, the meeting was adjourned at 11:57 a.m.

Submitted,



Jim Rothlin
Chief Executive Officer
January 9, 2025

Approved,



Axel Strakeljahn
Commission Secretary
January 14, 2025