

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**A G E N D A**

April 22, 2025  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners have resumed in-person meetings but are maintaining the option for the public to participate remotely as well. The public is invited to view and/or participate in the hybrid meeting by attending in person or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):  
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/3359030010>
- For audio only; dial 1.253.215.8782; Meeting ID: 335 903 0010

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**Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of April 8, 2025.
- B. Payment of checks #902765 through #902766 and #902767 through #902768 and #86719 through #86731 and #E02610 through #E02619 and #902769 through #902772 and #E02620 and #86732 through #86739 and #E02621 through #E02625 from the General Fund for \$251,558.05.

**Information Items**

1. NE Campus Site Concept Plan – Arne Bakker, Chief Operations Officer
2. 8390 SW Barney White Rd Building Update – James Goodman, Director of Facilities & Property Development

**Citizen Comments:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board (gingerw@portofbremerton.org).*

**Action Items**

1. Port Orchard Marina Event Parking

**Staff Reports**

**Commission Reports / New Business**

**Executive Session** *(if necessary)*

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>04/22</i>	<i>10:00 am</i>	<i>*Commission Regular Business Meeting – Hybrid</i>
<i>04/24</i>	<i>10:00 am</i>	<i>Puget Sound Regional Council (PSRC) Executive Board</i>
<i>04/28</i>	<i>6:30 pm</i>	<i>Kitsap All-Ports</i>
<i>05/06</i>	<i>2:15 pm</i>	<i>Kitsap Regional Coordinating Council (KRCC) Executive Board</i>
<i>05/07</i>	<i>1:00 pm</i>	<i>Economic Development District (EDD) Executive Committee</i>
<i>05/13</i>	<i>10:00 am</i>	<i>*Commission Regular Business Meeting – Hybrid</i>

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

April 8, 2025  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Gary Anderson  
Cary Bozeman  
Axel Strakeljahn - Remote

Staff Members

Jim Rothlin  
Arne Bakker  
Aaron Schielke  
James Weaver  
James Goodman  
Cole Barnes  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 2-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of March 25, 2025.
- B. Payment of checks #902746 and #86699 through #86703 and #E02597 through #E02599 and #902747 through #902750 and #902751 through #902754 and #902755 through #902757 and #86704 through #86718 and #E02600 through #E02609 and #902758 through #902761 and #902762 from the General Fund for \$135,911.39. VOID Checks #86638 and 86685.
- C. Resolution No. 2025-03 declaring structures at 521 and 525 Bay Street and all its contents surplus and authorizing disposal in the Port's best interest.

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 2-0**

*Commissioner Strakeljahn joined the meeting via Zoom*

### **Information Items**

1. Fathoms O' Fun Royalty Court – Helene Jensen, Royalty Director

Ms. Jensen provided details on some of the many 2024 Fathoms events and stated the calendar of events can be found at [www.fathomsofun.org](http://www.fathomsofun.org). She encouraged everyone to consider volunteering as a Fathoms board member and responded to questions and comments from the Commissioners.

Ms. Jensen presented two of the newly crowned 2025 Fathoms Royalty Court that will be serving the community over the next year. She asked the Court to introduce themselves and provide their speech topic/platform.

Queen Miah Strombach – how she volunteers.

Senior Princess Amelia Gillespie – how she volunteers in her church nursery.

**Citizen Comments** - None

### **Action Items**

1. Final Acceptance of Bay Street Properties Structure Removal Project with Skycorp, Ltd.  
*Presented by James Weaver, Director of Marine Facilities*

Following presentation and after questions/comments were addressed:

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Accept as final the contract with Skycorp Ltd for the demolition of properties 521 and 525 Bay Street in Port Orchard

**MOTION CARRIES, 3-0**

2. Bid Authorization for Fire Suppression System Project at 8390 Barney White Rd.  
*Presented by James Goodman, Director of Facilities & Property Development*

Following presentation and after questions/comments were addressed:

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Authorize Port staff to proceed with the bid call for the installation of a fire suppression system at 8390 SW Barney White Rd, contingent on closing of the building purchase, in accordance with approved contracting guidelines.

**MOTION CARRIES, 3-0**

## **Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Employee milestones:
  - Jessica Laur recently hired as Port Maintenance I in the airport and industrial facilities department.
  - David Beckley, Port Maintenance I, celebrated his 3-year anniversary with the Port
  - Cole Barnes, Airport Manager, marked his 1<sup>st</sup> anniversary with the Port.
- Mr. Barnes recently participated in a STEM Like Me program at Poulsbo Middle School. The program and its goal were described and there was discussion on the importance of the Port being out in the community.
- Federal Aviation Administration (FAA) is looking at postponing the airport's master plan project; however, still intend to provide funding for portions of the Airport Feasibility Study Phase II.
- Initial planning has begun for this year's leadership retreat.
- Reminder that the Washington Public Ports Association Spring Conference is being held in Spokane May 14-16.

## **Commission Reports / New Business**

*Commissioner Bozeman*

- Spoke to his concern over the conflict between the Port of Seattle and City of Seattle over a land-use zoning issue related to property adjacent to the Port.

*Commissioner Strakeljahn*

- Reported on the recently attended Gorst Transportation Planning and Environmental Linkages (PEL) Technical Advisory Group Meeting.

*Commissioner Anderson*

- Attended the Kitsap Economic Development Alliance (KEDA) annual meeting at which the Port was well represented.
- Will ring the bell to open the Port Orchard Farmers Market this Saturday.
- Will be presenting a check and banner to the Western Washington Center for the Arts at their next Board meeting.

**Executive Session - None**

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 10:43 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
April 17, 2025

Axel Strakeljahn  
Commission Secretary  
April 22, 2025

Draft

# **PORT OF BREMERTON**

## **AGENDA SUMMARY**

Agenda Item No: Action Item #1  
Subject: Port Orchard Event Parking  
Exhibits: COPO Council Agenda Summary and Map  
Prepared By: James Weaver, Director of Marine Facilities  
Meeting Date: April 22, 2025

### Summary:

On April 8, 2025, the Port Orchard City Council revised Port Orchard Municipal Code to include Saturday parking enforcement in downtown Port Orchard waterfront parking spaces. The City of Port Orchard also provides parking enforcement for Port of Bremerton owned property and parking lots via an interlocal agreement approved in 2023.

The Port of Bremerton parking lots 3 and lot 4 are utilized by multiple stakeholders including Port Orchard Marina tenants, the farmers market, numerous free parking lots for the businesses and community, and paid parking spaces for commuters using Kitsap Transit. Saturday parking is usually at a premium. The limited resources of downtown waterfront parking is in high demand by many stakeholders and Saturday marina parking is limited.

The City of Port Orchard expansion of parking enforcement into Saturdays allows the Port Orchard Marina parking to be enforced through the busy Saturday Farmers Market. The inclusion of an event parking rate provides the means to better enforce these needed spaces for boaters and the marina on Saturdays, while still providing a premium option for unused parking spaces directly adjacent to the farmers' market. The event rate also allows the Port to best utilize the available parking resources for the future City conference center events, FIFA soccer games, or other significant events where downtown parking is at a premium.

### Fiscal Impact:

Parking Event Rate for Port Parking Lots \$5 - \$10 per hour depending upon special event.

### Strategic Purpose:

This action conforms with the Port's strategic plan in Goal 4. Expand the Port's lines of business through routine assessment of new and expanded business opportunities.

### Recommendation:

Staff recommends the approval of a revision to the Port Orchard tariff to include an Event Parking Rate at \$5 - \$10 per hour to be implemented June 1, 2025.

### Motion for Consideration:

**Move to revise the Port Orchard Marina tariff schedule to include an Event Parking Rate at \$5 - \$10 per hour to be implemented June 1, 2025.**



## City of Port Orchard

216 Prospect Street, Port Orchard, WA 98366  
(360) 876-4407 • FAX (360) 895-9029

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### Agenda Staff Report

**Business Items:** Ordinance Amending POMC Sections 10.12.490 and 10.12.490, pertaining to Saturday Parking Enforcement (Bond)

**Meeting Date:** April 8, 2025

**Prepared By:** Charli Archer, City Attorney

**Presenter:** Nick Bond, AICP, Community Development Director

**Summary and Background:** The City Council has adopted parking prohibitions and restrictions, including time limits, throughout the City to ensure the availability of public parking for public use. Those regulations are codified at Port Orchard Municipal Code Chapter 10.12. The City regulates parking on public roadways and public parking lots throughout the City.

The City Council authorized additional funding for parking enforcement, earmarked for Saturday enforcement in key areas, including areas that serve the downtown, waterfront businesses and activities, and Waterfront Park. Currently, the City permits unrestricted parking in these areas on Saturday, Sunday and federal holidays. In order to empower the Parking Enforcement officers to enforce parking in these areas on Saturday, amendments to the applicable regulations for these areas are required to Sections 10.12.290 (parking on certain streets) and 10.12.500 (parking in City parking lots).

The impacted areas are depicted on the map supplied in the agenda packet, and are: City parking Lots 2, 3, and 4, and certain portions of Bay Street, Frederick Avenue, Harrison Avenue, Prospect Street, Robert Geiger Street, and Sidney Avenue. Also included in the agenda packet is a general map identifying the City's parking lots by number - again, only Lots 2, 3, and 4 are impacted by this ordinance. Upon adoption of this Ordinance, new signage would be installed to further notice this change for the public.

**Relationship to Comprehensive Plan:** Transportation

**Recommendation:** Adopt the Ordinance amending POMC Sections 10.12.490 and 10.12.490, necessary to implement Council direction for Saturday parking enforcement in certain areas of the City.

**Motion for Consideration:** I move to adopt an ordinance amending POMC Sections 10.12.490 and 10.12.500 to authorize Saturday parking enforcement in certain areas of the City.

**Has item been presented to Committee/Work Study? If so, which one:** No

**Fiscal Impact:** Parking enforcement is a general fund expenditure and this additional work has been included in the current biennial budget.

**Alternatives:** Do not adopt this ordinance and provide alternative direction.

**Attachments:**

[ORDINANCE - POMC 10.12 - Waterfront Parking - Saturday Enforcement \(11016519.1\).doc](#)  
[SaturdayParkingMap.png](#)  
[2024 Parking Lot Map.pdf](#)

# PORT ORCHARD WATERFRONT PARKING MAP



More information on Port Orchard Waterfront Parking and regular updates will be available at:

City of Port Orchard Parking website: <https://portorchardwa.gov/parking-in-downtown-port-orchard/>

Port of Bremerton Parking website: [www.portofbremerton.org/port-orchard-marina](http://www.portofbremerton.org/port-orchard-marina)

## PAID PARKING PAYMENT via PARKMOBILE APPLICATION

**PAID PARKING: Monday-Saturday 8 AM to 5 PM.**

Parking Payments shall be to ParkMobile, Lot # 96789: <https://parkmobile.io/>

zone #  
**96789**  
ParkMobile  
Contactless  
Parking Payments  
Ways to Pay  
Download ParkMobile  
Scan to Pay at ParkMobile.io  
Text "Park" to 77223  
No smartphone? Need help? Scan QR code  
Port of Bremerton

**Pay for Parking**  
Scan Code to Pay at ParkMobile.io  
Guest Checkout Available  
No smartphone? Call 877-277-9656  
Need help? Scan QR code  
zone #  
**96789**  
ParkMobile