

# FINAL BUDGET

PORT OF BREMERTON

Kitsap County, Washington Presented November 14, 2008

OPERATING FUNDS	2009 Budg	jet
INCOME		
General Fund Taxes		3,112,541
Facility Revenue (See Attachment A)		3,378,367
Tax Levy - 1999 Bond Payment (Non Operating)		157,755
Tax Levy - Industrial Development District (Non Operating)		4,639,033
Interest on Investment		
Industrial Development Fund	25,000	
Airport Fund	2,500	
Harbor Improvement Fund	15,000	
Other Operating Funds	75,000	
Other Non-operating Funds	0	
Subtotal		117,500
Misc. Receipts (Sales tax, Forestry, etc.)		50,000
Non-Operating Income		18,750
Transfer from Port Cash - Reserve Accounts	-	899,403
Subtotal General Income		12,373,349
INCOME FROM PROJECT GRANTS OR BONDS (Note 1)		
Airport Fund		
AIP Grant	4,370,000	
CERB Grant	155,000	
CERB Loan	400,000	
Fed PSRC Grant	50,000	
Subtotal	<u>.</u>	4,975,000
Olympic View Business Park		
State Legislative Capital Grant (Road & Improvements)	910,000	
2009 General Obligation Bond Proceeds - Note 3	790,000	
Subtotal	100,000	1,700,000
		1,100,000
Clean Tech Business Incubator		
EDA	2,583,244	
USDA Grant (1/3 of Grant funds)	30,000	
to be used for Operational Costs of Incubator		
2009 General Obligation Bond Proceeds - Note 3	2,583,244	
Subtotal		5,196,488
General Fund		
2009 General Obligation Bond Proceeds - Note 3	3,500,000	3,500,000
Subtotal Income From Project Grants or Bonds		15,371,488
TOTAL INCOME - Operating Funds		27,744,837



#### PORT OF BREMERTON

#### 2009 Budget

- Note 1 Projects may be modified, delayed or deferred depending on availability and amount of funds.
- Note 2 Tax Levy Industrial Development District and Tax Levy 1999 Bond Payment are shown above for clarity of the total taxes to be collected by the Port for 2009, even though they are not considered Operating Income. Please refer to Page 15, where taxes would normally be presented.

Note 3 - 2009 General Obligation Bond Issue is made up of:	
Olympic View Business Park Infrastructure	790,000
Clean Tech Development Projects	2,583,244
Future Land/Facility Acquisition Opportunities	3,500,000
	6,873,244



PORT OF BREMERTON	2009 Bud	get
AIRPORT EXPENDITURES		
Airport Administration		389,197
Salaries and Wages	235,031	
Other Payroll Expenses	95,583	
Other Employee Expense	1,530	
Training (including Travel)	5,000	
Office Operating Expense	5,875	
Travel	5,000	
Dues and Fees	1,125	
Lease & Rent Costs	5,000	
Insurance	35,053	
Administrative Professional Services		37,500
Legal Expense	7,000	
Advertising	5,000	
Marketing	7,000	
Consulting		
Studies		
Engineering	10,000	
Miscellaneous Outside Services	8,500	
Facility Operation & Maintenance		
Structures & Grounds Maintenance		81,860
Facility Replacement/Maintenance	32,100	
Facility Property Protection	12,000	
Security	5,760	
Fire District 7 Assessment	20,000	
Land Maintenance	9,000	
Environmental Compliance	3,000	
Miscellaneous		
Operating System Maintenance		194,500
Emergency Readiness		
Equipment Maintenance/Rental	11,500	
Fuel Supply (all uses)	30,000	
Repairs/Maintenance (Non-aviation fuels)		
Janitorial Supplies & Services	4,000	
Sanitation, Garbage Service	3,000	
Navaids/Communications Maintenance	34,000	
Small Tools Acquisition	4,500	
Utilities & Services	102,000	
Vehicle Maintenance	5,500	
Sales, B&O & Other Taxes		99,000
General & Administrative Allocation	_	178,880
TOTAL AIRPORT		980,937



PORT OF BREMERTON	2009 Buo	dget
AIRPORTINDUSTRIAL DEVELOPMENT EXPENDITURES		
Industrial Park Administration		402,987
Salaries and Wages	258,878	
Other Payroll expenses	104,021	
Other Employee Expense	2,000	
Training (including Travel)	3,000	
Office Operating Expense	2,950	
Dues and Fees	1,150	
Travel	3,600	
Insurance	27,388	
Administrative Professional Services		82,000
Legal Expense	6,000	
Advertising	15,000	
Marketing	60,000	
Consulting		
Economic Development		
Studies (WPPA, etc)		
Engineering		
Miscellaneous Outside Services	1,000	
Facility Operation & Maintenance		28,000
Lease & Rent Costs	28,000	40.400
Structures & Grounds Maintenance	44.405	43,199
Structures & Grounds Maintenance	11,100	
Facility Property Protection	7,500	
Security	5,760	
Fire District 7 Assessment	6,339	
Fire Protection Supplies	F 000	
Land Maintenance	5,000	
Environmental Compliance	6,500	
Miscellaneous	1,000	40 500
Operating System Maintenance	0.000	42,500
Equipment Maintenance/Rental	8,000	
Fuel Supply (all uses)	0.000	
Sanitation, Garbage Services	3,000	
Small Tools Acquisition	4,500	
Utilities & Services	23,000	
Vehicle Maintenance	4,000	110 000
Sales, B&O & Other Taxes		110,000
General & Administrative Allocation	-	153,325
TOTAL AIRPORTINDUSTRIAL DEVELOPMENT		862,012
TOTAL AIRPORT FUND (AIRPORT AND AIRPORT-IND DEV)		1,842,949



PORT OF BREMERTON	2009 Budget
OLYMPIC VIEW BUSINESS PARK EXPENDITURES	
Facility Operation & Maintenance	
Lease & Rent Costs - Salo Bldg	241,722
Ground rental lease pass-through	3,071
Broker's Leasing Commission	70,000
Utilities & Services	7,500
Insurance	8,654
Property Taxes	17,535
Advertising	15,000
Marketing	20,000
G & A Allocation	68,145
TOTAL OLYMPIC VIEW BUSINESS PARK EXPENDITURES	451,626



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PORT OF BREMERTON	2009 Bu	dget
HARBOR EXPENDITURES		
PORT ORCHARD MARINA		
Marina Administration		801,053
Salaries & Wages	490,666	
Other Payroll Expense	211,404	
Other Employee Expense	4,120	
Training (inc. travel)	7,000	
Office Operating Expense	14,200	
Dues	1,200	
Subscriptions, Travel	4,000	
Insurance	68,463	
Administrative Professional Services		36,000
Legal Expense	5,000	
Advertising	9,000	
Consulting	5,000	
Marketing	5,500	
Studies	1,000	
Incidental Business Meetings	7,500	
Miscellaneous Outside Services	3,000	
Facility Operations & Maintenance	0,000	206,000
Lease & Rent Costs	14,000	200,000
Structures & Grounds Maintenance (Partial Carryover from 2008)	108,000	
Operating Systems Maintenance	25,000	
Other Equipment/System Maintenance	7,000	
Small Tools/Miscellaneous Equipment	3,000	
Miscellaneous	2,000	
Vehicle Maintenance	5,000	
Utilities & Services	35,000	
Janitorial Supplies, Service	7,000	
Property Protection		39,000
Security Supplies, Service	20,000	
Fire District 7 Assessment	10,000	
Fire Protection Supplies	1,500	
Environmental Expense	7,500	
Sales, B & 0 Tax		6,500
General & Administrative Allocation	-	221,470
SUBTOTAL - PORT ORCHARD MARINA		1,310,023
Transfer to Marina Maintenance Account		0
Total Port Orchard Marina Including Maintenance Transfer		1,310,023



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PORT OF BREMERTON	2009 Bud	get
HARBOR - OTHER FACILITIES		
BREMERTON MARINA		
Marina Administration		507,256
Salaries & Wages	304,978	
Other Payroll Expense	131,212	
Other Employee Expense	3,250	
Training (inc. travel)	7,000	
Office Operating Expense	14,200	
Dues	1,120	
Periodicals, Travel	4,000	
Insurance	41,496	
Administrative Professional Services	<u>.</u>	72,000
Legal Expense	5,000	·
Advertising	15,000	
Consulting	5,000	
Marketing	7,500	
Studies / Enhancement Funds	7,500	
Incidental Business Meetings	7,500	
Continuing Construction Mitigation Costs	15,500	
Miscellaneous Outside Services	9,000	
Facility Operations & Maintenance		149,345
Lease & Rent Costs	16,000	,
Structures & Grounds Maintenance	17,000	
Operating Systems Maintenance	9,000	
Other Equipment/System Maintenance	5,125	
Small Tools/Miscellaneous Equipment	3,000	
Miscellaneous	2,000	
Vehicle Maintenance	5,000	
Utilities & Services	45,000	
Janitorial Supplies, Service	7,000	
Parking	40,220	
Property Protection		29,000
Security Supplies, Service	20,000	20,000
Bremerton Fire Department Fees	20,000	
Fire Protection Supplies	1,500	
Environmental Expense	7,500	
Sales, B & 0 Tax	7,500	1,500
General & Administrative Allocation		153,325
General & Administrative Allocation	—	133,323
SUBTOTAL - BREMERTON MARINA		912,426
HARPER FISHING PIER		
Salaries & Wages	7,657	
Other Payroll Expense	3,130	
Other Employee Expense	0,100	
Insurance	835	
Utilites	1,600	
Vehicle Expense	100	
Operations & Maintenance	17,799	
SUBTOTAL - HARPER FISHING PIER		31,120
		01,120



PORT OF BREMERTON	2009 Budg	et
HARBOR - OTHER FACILITIES		
ANNAPOLIS FERRY DOCK & PARKING		
Salaries & Wages	7,657	
Other Payroll Expense	3,130	
Other Employee Expense	705	
Insurance Utilities	795 2,000	
	2,000	
Vehicle Expense Operations & Maintenance	8,000	
SUBTOTAL - ANNAPOLIS FERRY DOCK & PARKING	0,000	21,682
SUBTUTAL - ANNAFOLIS FERRI DOCK & FARRING		21,002
CHICO BOAT RAMP		
Salaries & Wages	7,657	
Other Payroll Expense	3,130	
Other Employee Expense		
Insurance	795	
Utilities		
Vehicle Expense	100	
Operations & Maintenance	1,000	
SUBTOTAL - CHICO BOAT RAMP		12,682
MARINA PARK		
Salaries & Wages	21,170	
Other Payroll Expense	8,813	
Other Employee Expense		
Insurance	2,386	
Utilities	2,500	
Lease & Rent Costs	12,000	
Operations & Maintenance	10,000	
SUBTOTAL - MARINA PARK		56,869
EVERGREEN PARK BOAT RAMP		
Salaries & Wages	7,657	
Other Payroll Expense	3,130	
Other Employee Expense		
Insurance	1,591	
Utilities		
Vehicle Expense	100	
Operations & Maintenance	2,000	44.470
SUBTOTAL - EVERGREEN PARK BOAT RAMP		14,478



PORT OF BREMERTON	2009 Bud	get
HARBOR - OTHER FACILITIES		
WATER STREET PARK		
Salaries & Wages	10,958	
Other Payroll Expense	4,385	
Other Employee Expense		
Insurance	2,386	
Utilities	2,000	
Lease & Rent Cost	2,600	
Vehicle Expense	100	
Operations & Maintenance	2,000	o
SUBTOTAL - WATER STREET PARK		24,429
USS TURNER JOY MOORAGE SYSTEMS		
Maintenance	18,000	
SUBTOTAL - USS TURNER JOY MOORAGE SYSTEMS		18,000
PROPERTY RENTAL/LEASE		
Salaries & Wages	17,868	
Other Payroll Expense	7,558	
Other Employee Expense	,	
Insurance	795	
Utilities		
Vehicle Expense		
Property Management Fees	2,500	
Lease & Rent Cost	1,500	
Operations & Maintenance	8,500	
SUBTOTAL - PROPERTY RENTAL/LEASE		38,721
	_	
TOTAL HARBOR FUND		2,440,429
CLEAN TECHNOLOGY BUSINESS INCUBATOR (CTBI)		
Staffing and Professional Services	297,000	
Facilities/Program Operational Expenses	107,000	
	107,000	
		404,000
SUBTOTAL - CTBI		404,000



PORT OF BREMERTON	2009 Budget
GENERAL & ADMINISTRATIVE	
Salaries & Wages Other Payroll Expense Other Employee Expense Training (inc. travel) Advertising Office Operating Expense Audio/Visual Operating Costs Government Center Periodicals Membership Dues & Fees Utilities Telephone Expense Maintenance, Janitorial Supplies & Services	473,347 183,850 6,500 3,500 51,000 75,000 15,000 15,000 2,000 30,000 11,500 7,000 3,500
Insurance Travel Election Costs Outside Services Legal Expense Accounting Studies Property Development Miscellaneous Outside Services (Consulting)	35,000 7,500 80,000 262,500 150,000 7,500 5,000 25,000 75,000
Commissioner Comp & Travel Vehicle Expense Uncollectible Accounts (all funds) Audit Expense Security Promotional Hosting (all funds) (Limit \$37,500 + 1/4) Miscellaneous Expense- Includes Partners Reception Rental Property Expense Future Business Dev Opportunity/Emergency Funds/Unanticipated Costs	106,690 3,250 25,000 27,500 480 8,000 10,500 20,000 240,000
General & Administrative Transferred Out	(782,458)
TOTAL GENERAL FUND	921,158
NON-OPERATING EXPENSE	50,000
Funds Transfer to Reserves	
TOTAL FUND EXPENDITURES & TRANSFERS	6,110,161



PORT OF BREMERTON 2009 E	Budget
CAPITAL PROJECTS/PURCHASES BREMERTON NATIONAL AIRPORT PROJECTS & EQUIPMENT I. New Construction Projects	
1. AIP 21 Runway Rehabilitation (FAA \$4,370,000, Port Cash \$230,000)	4,600,000
<ol> <li>Infrastructure - Road, Sewer, Utilities and Land Preparation (Port Cash \$125,000 - shared 50/50 with Industrial Park)</li> </ol>	125,000
<ol> <li>SKIA / Palmer Marine Public Water Utility Expansion Project (CERB Grant \$155,000, CERB Loan \$400,000, Port Cash \$30,000)</li> </ol>	585,000
3. Upsize Diner Sewer Main (Port Cash \$15,600)	15,600
4. Asphalt Contingency (Port Cash \$20,000)	20,000
<ol> <li>Cross SKIA Arterial Final Design (Segment 1) (PSRC Grant \$50,000)</li> </ol>	50,000
<ol> <li>Engineering &amp; Environmental (Cross Skia Connector - North End) (Port Cash \$50,000)</li> </ol>	50,000
SUBTOTAL - NEW CONSTRUCTION PROJECTS	5,445,600
II. Facility Improvement Projects	
1. Site, Utility, Building Improvements (Port Cash \$30,000)	30,000
2. Airport Security Master Plan (Port Cash \$20,000)	20,000
3. Paint Terminal, Firehouse, Diner (Port Cash \$35,000)	35,000
SUBTOTAL - FACILITY IMPROVEMENT PROJECTS	85,000
III. Capital Equipment Purchases	
<ol> <li>Dump Truck (1/2 Airport - 1/2 Industrial Park) (Port Cash \$57,000) New</li> </ol>	57,000
<ol> <li>Backhoe (1/2 Airport - 1/2 Industrial Park) (Port Cash \$40,000) New</li> </ol>	40,000
3. Snow Plow Blade (Port Cash \$3,750)	3,750
SUBTOTAL CAPITAL EQUIPMENT PURCHASES	100,750
SUBTOTAL - BNA CAPITAL PROJECTS AND EQUIPMENT	5,631,350



PORT OF BREMERTON AIRPORTINDUSTRIAL DEVELOPMENT PROJECTS & EQUIPMENT	2009 Budget
<ul> <li>I. New Construction Projects</li> <li>1. Infrastructure - Road, Sewer, Utilities and Land Preparation (Port Cash \$125,000 - shared 50/50 with Industrial Park)</li> </ul>	125,000
SUBTOTAL - NEW CONSTRUCTION	125,000
<ul> <li>II. Facility Improvement Projects OVIP/OVBP</li> <li>1. Site, Utility, Building Improvements (Port Cash \$50,000)</li> </ul>	50,000
SUBTOTAL - FACILITY IMPROVEMENT PROJECTS III. Capital Equipment Purchases	50,000
<ol> <li>Dump Truck (1/2 Airport - 1/2 Industrial Park) (Port Cash \$57,000) New</li> </ol>	57,000
<ol> <li>Backhoe (1/2 Airport - 1/2 Industrial Park) (Port Cash \$40,000) New</li> </ol>	40,000
3. Snow Plow Blade (Port Cash \$3,750)	3,750
SUBTOTAL - CAPITAL EQUIPMENT PURCHASES	100,750
SUBTOTAL - AIRPORTINDUSTRIAL DEVELOPMENT CAPITAL PROJECTS & EQUIPMENT	275,750
TOTAL - AIRPORT FUND CAPITAL (AIRPORT AND AIRPORT-IND)	5,907,100
OLYMPIC VIEW BUSINESS PARK PROJECTS	
1. Site, Utility, Building Improvements (Port Cash \$200,000)	200,000
<ol> <li>Clean Technology Business Park Road, Water and Sewer (CTED \$910,000, 2009 General Obligation Bond and/or other available Grant funds \$790,000)</li> </ol>	1,700,000
SUBTOTAL - BUSINESS PARK PROJECTS	1,900,000



PORT OF BREMERTON HARBOR IMPROVEMENT PROJECTS & EQUIPMENT	2009 Budget
<ul> <li>I. New Construction Projects</li> <li>1. Re-Surface POM North Breakwater (Port Cash - POM Maintenance Reserve - \$36,000)</li> </ul>	36,000
2. Harper Pier Piling R (Port Cash \$75,000	-
3. Re-build Evergreen Boat Ramp (Port Cash \$25,000)	25,000
<ol> <li>Replace Tri-Frame Covers Bremerton Guest Floats (Port Cash \$8,000)</li> </ol>	8,000
SUBTOTAL - NEW CONSTRUCTION PROJECTS II. Facility Improvement Projects	69,000
<ol> <li>Re-roof POM Shop and Park Restrooms (Port Cash - \$8,000)</li> </ol>	8,000
<ol> <li>Rebuild Bremerton Customer Service Area (Port Cash - \$7,000)</li> </ol>	7,000
3. New Carpet POM Office (Port Cash - \$7,500)	7,500
SUBTOTAL - FACILITY IMPROVEMENT PROJECTS III. Capital Equipment Purchases	22,500
1. Electric Dock Vehicle (Port Cash - \$10,000)	10,000
SUBTOTAL - CAPITAL EQUIPMENT PURCHASES	10,000
HARBOR IMPROVEMENT CAPITAL PROJECTS & EQUIPMENT	101,500
SEABECK COMMUNITY PROJECT 1. Seabeck Community Capital Project (Port Cash \$50,000)	50,000
SUBTOTAL - SEABECK COMMUNITY PROJECT	50,000



PORT OF BREMERTON	2009 Budget	
CAPITAL PROJECTS/PURCHASES CLEAN TECH DEVELOPMENT DIVISION PROJECTS		
1. NEW Construction Projects		
<ol> <li>Clean Tech Incubator (EDA \$2.583,244, 2009 General Obligation Bond and/or other available Grant funds \$2,583,244)</li> </ol>	5,166,488	
SUBTOTAL - NEW CONSTRUCTION PROJECTS - CLEAN TECH	5,166,488	
GENERAL AND ADMINISTRATIVE PROJECTS & EQUIPMENT		
I. Capital Equipment Purchases		
1. Office Equipment/Furnishings (Port Cash - \$30,000)	30,000	
<ol> <li>Computer Equipment Upgrades (Port Cash - \$15,000)</li> </ol>	15,000	
<ol> <li>Meeting Room Equipment and Furnishings (Port Cash - \$75,000)</li> </ol>	75,000	
<ol> <li>Future Land/Facility Acquisition Opportunities (2009 General Obligation Bonds and/or other available Grant funds \$3,500,000)</li> </ol>	3,500,000	
SUBTOTAL - GENERAL CAPITAL EQUIPMENT PURCHASES	3,620,000	
TOTAL - CAPITAL PROJECTS & PURCHASES	16,745,088	
TOTAL - OPERATION AND CAPITAL EXPENSE	22,855,249	



PORT OF BREMERTON	2009 B	udget
BOND, LOAN AND NOTE PAYABLLE INCOME Tax Levy - 2009 IDD Taxes and Tax Levy for 1999 Bond Payment		
See Income - Operating Funds on Page 1 (For presentation purposes only - All Taxes are Disclosed on Page 1 to facilitate discussion of Port's 2009 Budget, even though they	0 0	0
are not considered Operating Funds. TOTAL BOND FUND INCOME		0
EXPENSES		
General Obligation Bonds G.O. Bond Fund 1999		
Interest due (estimated) Principal due	7,755	
Subtotal - G.O. Bond Fund 1999	150,000	157,755
General Obligation Bonds G.O. Bond Fund 2006		
Interest due (estimated)	590,525	
Principal due	3,375,000	
Repayment of General Funds Subtotal - G.O. Bond Fund 2006	673,508	4,639,033
General Obligation Bonds G.O. Bond Fund 2009		
Interest due (estimated) Principal due	_	
Subtotal - G.O. Bond Fund 2008		-
CERB Loan Repayment (FBO Bldg) Interest due	10,180	
Principal due	18,323	
Subtotal CERB Loan		28,503
CERB Loan Repayment (Palmer) (Begins 2010) Interest due (estimated) Principal due (estimated)		
Subtotal CERB Loan		-
Real Estate Note Payable 1021 Bay Street Property		
Interest due	14,916	
Principal due Subtotal Real Estate Note Payable	4,078	18,994
TOTAL BOND/LOAN/NOTE EXPENSES		4,889,588



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PORT OF BREMERTON ATTACHMENT A	2009 Budget	
FACILITIES REVENUES		
Bremerton National Airport		
Hangars & Tie Downs	209,464	
Ground & Space Leases	175,700	
Equipment Leases	7,500	
Electric Sales	17,132	
Fuel Sales or Flowage Fees	2,000	
Licenses, Concessions, Misc. Fees	10,000	
SUBTOTAL - Airport		421,795
Olympic View Industrial Park		
Ground Leases	328,364	
Building & Space Leases	233,425	
Gorst Properties	34,820	
OVBP 1 Ground Lease	23,915	
OVBP 1 Leases	110,862	
OVBP 1 M & O Pass through Costs	27,570	
Miscellaneous	18,075	
SUBTOTAL - Industrial Park		777,031
General Property		
Land Leases	0== · · · ·	
Building Leases	376,974	
Miscellaneous		
SUBTOTAL - General Property		376,974
Harbor Lease/Rental Properties (Rent & Utility Revenue)		
Port Orchard	49,760	
Bremerton	5,000	
SUBTOTAL - Harbor Lease/Rental Properties		54,760
Fuel, Oil & Retail Sales - Harbor		
Fuel and oil sales	75,000	
Retail sales (clothing, sunglasses, other)	3,500	
SUBTOTAL - Fuel, Oil & Retail Sales		78,500
Port Orchard Marina		
Permanent Moorage	900,994	
Transient Moorage	75,000	
Electricity Sales	30,000	
Miscellaneous Sales	9,650	
Marina Parking	8,560	
Water Street Parking	300	
Concessions	500	
SUBTOTAL - Port Orchard Marina		1,025,004
Bremerton Marina		
Permanent Moorage	523,603	
Transient Moorage	65,000	
Electricity Sales	15,000	
Parking	29,700	
Miscellaneous Sales	5,000	
SUBTOTAL - Bremerton Marina		638,303
Annapolis Ferry Dock & Parking		
Licenses	6,000	
SUBTOTAL - Annapolis Ferry Dock		6,000
SUBTOTAL - All Harbor Operations		1,802,567
TOTAL ALL FACILITIES		3,378,367

